

RULES AND REGULATIONS
INCENTIVE GRANT FOR SCIENTIFIQUE
RESEARCH
(MANDAT D'IMPULSION SCIENTIFIQUE
- MIS)

CREDITS AND PROJECTS

CALL 2026

ADOPTED BY
THE F.R.S.-FNRS BOARD OF TRUSTEES

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CHAPITRE I : GENERAL PROVISIONS

Article 1

These rules and regulations define the terms for the allocation, use and management of granted funding within the framework of the instrument “Incentive Grant for Scientific Research (*Mandat d’impulsion scientifique - MIS*)” of the call for projects “Credits and Projects” organised by the Fund for Scientific Research - FNRS (*Fonds de la Recherche Scientifique – FNRS - F.R.S.-FNRS*).

I-A : Objective

Article 2

The objective of the MIS instrument is to support research projects led by early-career researchers wishing to develop a research unit and to acquire scientific autonomy.

I-B : Scope

Article 3

The instrument supports scientific research across all fields, organized into the following three major domains: Exact and Natural Sciences (*Sciences Exactes et Naturelles – SEN*), Life and Health Sciences (*Sciences de la Vie et de la Santé – SVS*) and Human and Social Sciences (*Sciences Humaines et Sociales – SHS*).

I-C : Framework

Article 4

The research project is conducted by a promoter within a university of the French Community of Belgium (*Communauté française de Belgique - CFB*).

Article 5

The promoter is responsible for submitting an application to the F.R.S.-FNRS, presenting the project proposal and detailing the budget required for its implementation.

If funding is granted, the promoter assumes scientific and administrative responsibility for the project vis-à-vis the F.R.S.-FNRS. In this capacity, the promoter ensures in particular the proper execution of the funded project and manages its administrative follow-up with the F.R.S.-FNRS.

Article 6

The institution is responsible for the administrative validation of applications submitted by applicants affiliated with it.

If funding is granted, the institution is the recipient of the subsidies and assumes their financial and accounting management for the implementation of the project.

The institution is also responsible for the management of personnel, equipment and intellectual property rights arising from the funded project.

Article 7

The research project may include the collaboration of the university clinic linked with the university involved in the project (see list of university clinics and services in [Annex 2](#)).

This collaboration must imperatively be planned from the project design stage and detailed in the application form by completing the fields provided for this purpose.

When included as a partner in the project, the university clinic may have its services funded under the same conditions as those applicable to the university to which it is linked.

A university clinic that has not been declared as a partner at the time of application submission may not be added or recognised as such at a later stage.

CHAPITRE II : APPLICATION

II-A : Eligibility criteria

Article 8

To be eligible as a promoter, the applicant must meet one of the following conditions within a university of the CFB in [Annex 1](#) no later than 15 November of the year of application submission:

- be a Research Associate (*Chercheuse qualifiée ou Chercheur qualifié* - CQ), Senior Research Associate (*Maître de recherches* - MR), or Research Director (*Directrice ou Directeur de recherches* - DR) of the F.R.S.-FNRS and have effectively taken up that position;
- or be Senior assistant (*Première assistante ou Premier assistant*), Head of Works (*Cheffe ou Chef de travaux*) or member of the academic staff, and meet the following cumulative conditions:
 - be appointed full-time on a permanent or probationary basis;
 - this appointment must be definitively and irrevocably approved by the competent body responsible for finalising the appointment under university legislation or regulations;
 - have effectively taken up that appointment.

Article 9

To be eligible as a promoter, the applicant must hold an academic doctoral degree obtained after a successful public defence, awarded by a university institution no more than 12 years prior, this period expiring no later than the deadline for validation of the application by the rectoral authorities.

The maximum period used to calculate eligibility based on seniority of the required academic degree is extended by:

- 15 months per childbirth, regardless of the number of children per childbirth;
- 12 months per child for whom the promoter is a parent¹ (as legal parent, co-parent, adoptive parent, or any other form of legally recognised parenthood) and for whom they did not give birth;
- 12 months for promoters who simultaneously welcomed one or more children as foster parents² designated as such by a court, an accredited placement service, or a competent community service for youth protection, within the framework of long-term placement.

These periods are cumulative.

Article 10

No one may apply for a MIS more than three times.

II-B : Cumulative rules

Article 11

Applicants must comply with the accumulation rules set out in the [accumulation rules document for the Credits and Projects call](#).

II-C : Submission modalities

Article 12

¹In the case of multiple pregnancy, the parent who did not give birth will see their eligibility extension capped at 12 months.

²In the case of fostering siblings, the eligibility extension is capped at 12 months.

The call for projects is published on the F.R.S.-FNRS website.

The call mini-guide specifies the opening and closing dates of the call.

Applications must be submitted during the opening period.

Any submission outside this period is inadmissible.

Article 13

Applications must be submitted online via the [e-space](#) platform.

Any application submitted by any other means is inadmissible.

Article 14

The application must be drafted in French or English.

Applicants who wish their application to be evaluated by the Scientific Commissions of the SEN and SVS domains, as well as by the Scientific Commission SHS-2, are recommended to submit their application in English. If the application is drafted in French, the F.R.S.-FNRS may request an English translation from the promoter for evaluation purposes. This translation must be provided to the F.R.S.-FNRS within 5 working days.

Article 15

The promoter completes the online form and uploads the required supporting documents, in accordance with the provided instructions.

They are solely responsible for the content of the application submitted to the F.R.S.-FNRS, including the accuracy and compliance of the information provided.

Article 16

For any MIS application:

- a letter of support from the Rector of the host university must reach the F.R.S.-FNRS no later than the deadline for validation by the rectoral authorities;
- the contact details of 3 recognized referees based at institutions outside the CFB from whom the F.R.S.-FNRS will request an opinion letter, must be provided in the electronic form.

The promoter must contact the reference persons in advance in order to ensure that they are willing to write an opinion letter on the application.

After receipt of the application, the F.R.S.-FNRS will contact the reference persons indicated in the form and will send reminders as appropriate. For confidentiality reasons, no information regarding the receipt of the opinion letters will be communicated to the promoter.

Opinion letters are intended for the use of the Scientific Commissions.

Article 17

Any submitted application is subject to successive electronic validations on the dates communicated in the call mini-guide:

1. Validation by the promoter: this constitutes confirmation that the application is complete.

Any application not validated by the promoter within the required deadline is cancelled.

No modification or correction to the application is accepted after the validation deadline and time set for the promoter.

Once validated by the promoter, the application is transmitted to the rectoral authorities of the host institution for validation.

2. Validation by the rectoral authorities (or cellule de recherche) of the host institution: this authority accepts or rejects the application in accordance with the eligibility criteria, and may also apply other internal institutional criteria.

The deadline for validation by the rectoral authorities definitively marks the closure of the call for projects.

II-D : Administrative control of the F.R.S.-FNRS

Article 18

The F.R.S.-FNRS reserves the right to declare ineligible any application that is incomplete or does not comply with the provisions set out below:

- eligibility criteria;
- compliance with the provided guidelines;
- presence of all required elements;
- eligibility of the cost categories.

The F.R.S.-FNRS may declare an application ineligible at any stage of the process, right up until the funding decision is made.

The promoter concerned will receive a letter setting out the reasons for the ineligibility of their application.

II-E : Scientific evaluation

Article 19

Applications are evaluated in two stages:

- an individual evaluation carried out remotely by experts;
- an evaluation carried out by a Scientific Commission.

All details regarding the ex-ante evaluation are set out in the evaluation guide.

Article 20

Remote experts draft reasoned opinions on the applications submitted to them based on the evaluation criteria.

These opinions are forwarded to the members of the Scientific Commission.

Article 21

Applications are evaluated by 14 international Scientific Commissions whose respective competences are identified by the [descriptor fields](#) published on the F.R.S.-FNRS website.

These international Scientific Commissions are divided into 13 thematic Scientific Commissions: 4 in Exact and Natural Sciences (SEN-1 to SEN-4), 4 in Life and Health Sciences (SVS-1 to SVS-4) and 5 in Human and Social Sciences (SHS-1 to SHS-5).

A 14th Scientific Commission exercises its competence in the strategic field of sustainability through interdisciplinarity (SUSTAINABILITY).

Article 22

The promoter chooses the Scientific Commission before which they wish their application to be evaluated. They select between 2 and 6 descriptor fields in order of relative importance (at least 2 descriptor fields must belong to the chosen Scientific Commission) and may complement this choice with free keywords.

If a promoter chooses fewer than 2 descriptor fields belonging to the chosen Scientific Commission, they must justify the choice of the Scientific Commission in the form.

A promoter selecting the SUSTAINABILITY Scientific Commission, whose evaluation scope focuses on research projects related to sustainability through interdisciplinarity, must justify the “sustainability” nature of their research project as well as the interdisciplinary aspects.

Article 23

Members of the Scientific Commission carry out the evaluation and ranking of the applications submitted to them based on the evaluation criteria.

They also assess the adequacy between the requested budget and the research proposal, and may reduce the requested budget by a maximum of 15% based on a scientific justification. If the adequacy between the research proposal and the requested budget is not justified and appears to require a reduction of more than 15%, the application cannot be considered fundable.

The Scientific Commission has sole authority over the evaluation of the applications submitted to it.

Article 24

The criteria taken into account in the evaluation of applications are as follows:

Criteria
Qualities of the supervisor: <ul style="list-style-type: none"> • CV and publications • International visibility • Main research achievements
Qualities of the research plan: <ul style="list-style-type: none"> • Feasibility • Methodology and relevance • Originality • Collaborations

Article 25

In addition to the criteria set out in the previous article, the following criteria are also taken into account:

- originality and novelty of the project,
- potential launch of a new research unit,
- scientific autonomy relative to an existing research laboratory,
- future-oriented thematic focus (development perspectives of the field of study),
- three recommendations from reference persons.

Article 26

Open science practices may constitute element potentially adding value to the application file (and more particularly of the CV), without constituting a mandatory evaluation criterion.

II-F : Funding decision

Article 27

The F.R.S.-FNRS Board of Trustees awards the funding based on the ranking established by the members of the Scientific Commission, within the limits of the available budgets. It decides on the granting or rejection of applications and, where applicable, on the amounts awarded.

Article 28

The decisions of the F.R.S.-FNRS Board of Trustees are communicated at the conclusion of the meeting following the evaluation of the applications.

Article 29

Within 15 days following the communication of the results, the F.R.S.-FNRS administration sends the final evaluation report to the promoter.

CHAPITRE III : FUNDING

III-A : Characteristics

Article 30

The funding is for a period of 3 years.

Article 31

The instrument allows to request a total budget of 475.000 €.

Article 32

The following cost categories are eligible :

- Staff
- Operating costs
- Equipment

Article 33

The following staff positions are eligible :

Categories	Working arrangement	
	Part-time	Full-time
Doctoral researcher – grant	N/A	x
Postdoctoral researcher	x	x
Non-doctoral researcher – salary	x	x
Technician – salary	x	x

N/A = non applicable

The identity of the staff is not required when submitting the application.

The minimum employment duration for the requested staff position must be at least one month.

For all staff position included in the application, the applicant contacts the relevant department of their host institution to determine the staff's status (mobility situation, grant, salary, etc.) and working arrangement in order to establish a cost estimate based on their research seniority.

The staff is employed by the host institution.

Article 34

A doctoral researcher is a researcher in training pursuing third-cycle studies leading to the award of an academic doctoral degree.

A doctoral researcher holding a doctoral grant may only be employed on a full-time basis.

On the date of employment by the host institution, the doctoral researcher must be enrolled in a doctoral programme in compliance with the access conditions set out in the *Décret du 7 novembre 2013 de la CFB définissant le paysage de l'enseignement supérieur et l'organisation académique des études*.

Article 35

If the research project includes the training of a doctoral researcher, the promoter may request the doctoral researcher for a maximum duration of 4 years, at constant budget, in order to enable completion of the doctoral thesis.

Article 36

A postdoctoral researcher is a researcher holding an academic doctoral degree and pursuing postdoctoral-level research.

On the date of employment by the host institution, the postdoctoral researcher must hold an academic doctoral degree obtained after a successful doctoral defence.

Article 37

Holders of an academic master's degree (or equivalent) are eligible under the category of non-doctoral researchers.

Under no circumstances may they carry out personal research aimed at obtaining a doctoral degree during the hours worked within the framework of this position.

Article 38

Holders of an academic master's degree (or equivalent) or of a doctoral degree obtained after a successful defence are not eligible under the category of technicians.

Article 39

No allowance or remuneration may be granted to the promoter within the framework of this funding to cover, compensate, or supplement their remuneration, in any form whatsoever.

Consequently, any person funded or to be funded under a staff position may not exercise the role of promoter.

Article 40

Subcontracting is eligible under operating costs and is limited to 20% of the total budget requested.

Article 41

The F.R.S.-FNRS policy regarding eligibility of costs is set out in the [Practical guide on costs](#).

The F.R.S.-FNRS reimburses only eligible costs in accordance with the provisions set out in this guide.

III-B : Granting and terms of use

Article 42

The granted funding is the subject of a research agreement concluded between the following parties:

- **the F.R.S.-FNRS**, as the funding body;
- **the promoter**, as the scientific and administrative responsible of the project;
- **the host institution** of the promoter, as the recipient of the grant, responsible for its financial and accounting management, and host site of the funded project.

The research agreement specifies in particular the rights and obligations of the parties, as well as provisions relating to the management of staff, equipment and intellectual property arising from the project.

Any amendment to the provisions of the agreement shall be the subject of an addendum drawn up in accordance with the same procedure as the agreement.

The agreement provides for unilateral termination clauses which are accompanied by notice period clauses.

Article 43

Funding is granted in the form of reimbursement of expenses incurred by the institution for the implementation of the funded project.

Article 44

The financial commitment of the F.R.S.-FNRS is limited to the total amount mentioned in the research agreement.

Article 45

The start date of funding is set at 1st January following the funding decision.

Article 46

The supervisor who, at the time of the start of their MIS and due to scientific activities abroad, is on 100% unpaid leave for a maximum duration of two years may request the F.R.S.-FNRS's approval to freeze their MIS and start it at the end of their unpaid leave.

Article 47

The granted subsidies are personal and non-transferable.

Therefore, any promoter who ceases to meet the eligibility criteria during the project will have their funding lapse.

Article 48

Transfers between staff, operating and equipment cost categories, as well as changes within a single category, are authorised.

Any budgetary modification must be notified on the [e-space](#) platform via the module provided for this purpose.

Article 49

The subsidies may be used during the duration of the agreement extended by a period of 12 months.

When the project involves a doctoral position for a duration of 4 years, all subsidies may be used for the duration of the agreement extended by a period of 24 months.

Article 50

Any unused sums at the end of the period of use shall revert to the F.R.S.-FNRS.

III-C : Accounting management

Article 51

The F.R.S.-FNRS reimburses only eligible expenses upon presentation of documentary evidence and within the limit of the amount awarded to the institution.

Article 52

The institution is responsible for the financial and accounting management of the expenses incurred in the framework of the funded project.

In this capacity, it ensures the eligibility of expenses, within the meaning of the present rules and regulations, and is responsible for the establishing, retaining and transmission of the documentary evidence necessary for reimbursement.

Where the project involves a university clinic, the university to which it is linked is responsible for the financial and accounting management of expenses incurred by the clinic and acts as its sole intermediary with the F.R.S.-FNRS for their reimbursement.

Article 53

The institution's financial department is invited to transmit the documentary evidence to the F.R.S.-FNRS as early as possible.

For staff costs relating to a given calendar year, documentary evidence must be transmitted before 1st March of the following year.

For operating costs, the deadline for transmission of documentary evidence is set before 1st March directly following the end date of the use period of the relevant subsidies.

For equipment costs, the deadline for transmission of documentary evidence is set before 1st March directly following the end date of the use period of the relevant subsidies.

Article 54

Documentary evidence must mention the reference number of the research agreement governing the funding under which the financial department requests reimbursement.

Any documentary evidence that does not bear the appropriate reference is inadmissible and will not be reimbursed.

CHAPITRE IV : RIGHTS AND OBLIGATIONS

IV-A : Host institution

Article 55

The host institution is responsible for the financial and accounting management of the granted subsidies in accordance with the provisions of these rules and regulations, and assumes all financial responsibility arising therefrom.

Article 56

Staff is employed by the host institution in accordance with the salary scales and regulations in force within that institution.

It is the institution's responsibility to ensure that the qualification level of the employed staff is appropriately reflected in their remuneration in order to avoid any situation in which qualifications are exploited without adequate salary compensation.

The institution determines the status of the staff to be employed and bears sole responsibility for this decision. It expressly undertakes to bear all consequences arising from any incorrect application of social and tax legislation with regard to the treatment of the sums paid to employed staff and from any provision it may have failed to apply for the benefit of such staff. The F.R.S.-FNRS cannot be held liable to intervene after the fact in the payment of any sum owed as a result of an incorrect determination of status or incorrect treatment of amounts paid to the employed staff.

When employing staff, the institution is required to ensure that the eligibility criteria applicable to each staff category are met.

The F.R.S.-FNRS reserves the right to verify compliance with these provisions with the institution, and to suspend or cancel the funding in the event of proven non-compliance.

Article 57

Any equipment acquired using F.R.S.-FNRS subsidies becomes the property of the host institution.

The acquisition of any equipment must be carried out in compliance with the requirements defined in this regard by the relevant department of the host institution.

However, the institution undertakes to make the equipment in question available to the researchers involved for as long as necessary for the continuation of the research that motivated its acquisition. It also undertakes not to dispose of or lend this equipment without the prior written approval of the F.R.S.-FNRS.

In the event that the equipment could only be acquired with the contribution of additional funding, the F.R.S.-FNRS Board of Trustees shall decide on the issue of ownership together with the authorities concerned.

In the event of a dispute on issues of ownership, the F.R.S.-FNRS recommends that the parties involved ensure the continuity of the research activities of the persons affected.

Article 58

Intellectual property rights arising from the results of a funded research project belong to the host institution in which the project was carried out, in compliance with any internal regulations adopted on the matter.

If several institutions are involved in the research, the F.R.S.-FNRS recommends that all parties enter into a collaboration agreement at the start of the research, setting out the terms and conditions applicable to publications, confidentiality and the protection and exploitation of intellectual property rights resulting from a funded research project.

IV-B : Promoter

Article 59

The promoter undertakes to deploy all means necessary for the proper conduct of the funded project.

Funds are awarded exclusively for the implementation of the research project approved by the F.R.S.-FNRS. The promoter is required to allocate them solely for this purpose.

The work plan may, where appropriate, be subject to adjustments during implementation, provided that these are justified by the needs of the project. Any fundamental change to the research project during its implementation must receive the prior written approval of the F.R.S.-FNRS.

Any proven failure to comply with these obligations may give rise to measures of suspension or cancellation of the funding by the F.R.S.-FNRS.

Article 60

The promoter is required to notify any budgetary change within the initially planned expenditures for the funded project on the [e-space](#) platform via the module provided for this purpose.

Any failure to comply with this notification procedure may affect accounting follow-up by delaying or preventing reimbursement by the F.R.S.-FNRS of the expenses concerned.

Article 61

The promoter must comply with the discipline imposed by the academic authority of the host institution in which they work and must respect its regulations; they are also required, vis-à-vis the F.R.S.-FNRS, to comply with the regulations concerning ownership, protection, and valorisation of the results of research carried out within their institution.

Article 62

Any funded research project must comply with the applicable legal provisions relating to ethics. This obligation applies to all stakeholders involved in the project.

Any proven failure to comply with these obligations may give rise, after examination by the Board of Trustees, to measures of suspension or cancellation of the funding by the F.R.S.-FNRS.

Article 63

In accordance with the regulations relating to the application of the open access policy to scientific publications resulting from research programmes supported by the F.R.S.-FNRS, any scientific article produced partially or entirely through the present financial support must be deposited in the digital archive of the supervisor's institution after acceptance of the article by a publisher.

The F.R.S.-FNRS encourages the deposit of any other type of scientific publication produced partially or entirely through the present financial support in the institutional repository.

The promoter is required to reference the F.R.S.-FNRS as the funding body in the institutional repository in the following manner:

"Fonds de la Recherche Scientifique – FNRS"

Any scientific publication or communication produced partially or entirely through the present financial support must mention the source of this funding in the following manner:

- In French: "Ce travail a été réalisé avec le soutien financier du Fonds de la Recherche Scientifique – FNRS via le financement [acronym of the instrument] [agreement or funding letter reference]."
- In English: "This work was supported by the Fonds de la Recherche Scientifique – FNRS under the funding [acronym of the instrument] [agreement or funding letter reference]."

Where applicable, any publication, poster, or presentation produced partially or entirely through the present financial support must include the F.R.S.-FNRS logo.

Article 64

Three months after the end of the grant, a request for a final report is sent to the promoter.

The promoter is required to upload this final report to the [e-space](#) platform within two months following the request.

Annex

Annex 1 : List of eligible institutions

Promotrice/Promoteur d'une université de la CFB <i>Promoter of a CFB university</i>	<ul style="list-style-type: none">• Universités de la Communauté française de Belgique (CFB) <i>Universities of the French Community of Belgium</i><ul style="list-style-type: none">– Université catholique de Louvain (UCLouvain)– Université libre de Bruxelles (ULB)– Université de Liège (ULiège)– Université de Mons (UMons)– Université de Namur (UNamur)
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Annex 2 : List of university clinics and services

<p>Cliniques et services universitaires liés à l'UCLouvain</p> <p><i>University clinics and services linked to UCLouvain</i></p>	<ul style="list-style-type: none"> • Cliniques universitaires Saint-Luc • Cliniques universitaires Mont-Godinne
<p>Cliniques et services universitaires liés à l'ULB</p> <p><i>University clinics and services linked to ULB</i></p>	<ul style="list-style-type: none"> • Hôpital Erasme • Institut Jules Bordet • CHU Brugmann : <ul style="list-style-type: none"> – Service de médecine (comprend aussi la dermatologie) – Service de chirurgie – Service de gériatrie – Service de psychiatrie – Service de revalidation physique – Service d'anesthésie – Service d'hospitalisation chirurgicale de jour – Service de biologie clinique – Service d'imagerie médicale – Service de médecine nucléaire – Service d'hospitalisation non chirurgicale de jour – Service d'anatomie pathologique – Service d'immuno-hématologie-transfusion – Service des soins intensifs • HUDERF : <ul style="list-style-type: none"> – Service de pédiatrie (comprend toutes les cliniques spécialisées liées à la pédiatrie : cardiologie, endocrinologie, gastro-entérologie, diabétologie, néphrologie, douleurs et soins palliatifs, pneumologie, néonatalogie, soins intensifs et urgence, nutrition et maladies métaboliques, cancéro-hématologie, neurologie) – Service de psychiatrie infanto-juvénile – Service de chirurgie cardiaque et pédiatrique – Service d'anesthésiologie – Laboratoire de biologie clinique – Service d'anatomie pathologique – Service de dermatologie • CHU Saint-Pierre :

	<ul style="list-style-type: none"> - Service de diagnostic et traitement chirurgical (chirurgie digestive, orthopédie, chirurgie vasculaire et thoracique, chirurgie réparatrice, urologie, stomatologie et chirurgie maxillo-faciale, ORL, ophtalmologie) - Service de diagnostic et de traitement médical (soins intensifs, pneumologie, gastro-entérologie, neurologie, hématologie-oncologie, endocrinologie, médecine physique, revalidation cardio-pneumo, dermatologie) - Programme de soins « patient gériatrique » (gériatrie, psychogériatrie) - Service des maladies contagieuses - Service des maladies infantiles (pédiatrie, néonatalogie, pédo-psychiatrie) - Service d'anesthésiologie-réanimation - Service des urgences - Service de gynécologie-obstétrique (gynécologie, obstétrique, clinique de sénologie) - Service « pathologies cardiaques » (cardiologie, chirurgie cardiaque, revalidation cardio-pneumo) - Laboratoire de biologie clinique LHUB
<p>Cliniques et services universitaires liés à l'ULiège <i>University clinics and services linked to ULiège</i></p>	<ul style="list-style-type: none"> • CHU Liège • C.H.R. de la Citadelle : <ul style="list-style-type: none"> - Service d'anatomie pathologique + dermatopathologie - Service d'anesthésie et réanimation - Service de chirurgie cardio-vasculaire - Service de gynécologie-obstétrique - Service d'hématologie clinique - Service de neurologie - Service de néonatalogie - Service de pédiatrie • Centre Hospitalier du Bois de l'Abbaye et de Hesbaye - Site Seraing : <ul style="list-style-type: none"> - Service de gynécologie-sénologie-obstétrique